MINUTES OF SACRED HEART COLLEGIATE PARENTS AND FRIENDS MEETING HELD ON MONDAY 2ND AUGUST 7PM SECONDARY LIBRARY

1. Prayer: Mrs Jane Capp (this was a Mary MacKillop prayer as it is the Feast Day of Blessed Mary MacKillop on Sunday 8th August).

2. Apologies: Mrs Della Stevens, Mr Marcus Donnelly. Mr Rob Direen, Mrs Sue Walker

3. Present: Craig Deayton, Jo Fitzpatrick, Michael Hangan, Jane Capp, Sarah Male, Frances Harris, Pauline Howatson, Cheryl Sutton, Christine Russell and Jackie Fleischmann

4. Confirmation of minutes from previous meeting:
   moved – Jane Capp
   seconded  Jo Fitzpatrick
   Comment was passed at this stage regarding the look of the minutes on the website – congratulations and well done to Della.

5. Business arising from previous meeting

   a. Feedback from Literacy meeting held 28th June was extremely positive and Craig Deayton advised that there would be another held in third term. Reporting for Literacy would be done in third term (November to November) with a score out of 126 attainable by students. Craig also advised that parents should be encouraged to talk about literacy with the students’ teacher.

   b. Jane Capp passed a voucher for the Williamson family – Control Catering – our family of the College who have been supplying our Fair with bain maries etc for last few years.

   c. The Parents and Friends Federation Meeting was held on 11th July and was attended by Michael Hangan. Michael reported that presentations on the Archdiocesan Mission and Vision and Move Well, Eat Well program were presented, together with an address from the Archbishop Adrian Doyle and Director of Catholic Education Dr Trish Hindmarsh. The election of State Council meeting resulted in Mr Damian von Samorzewski (Sacred Heart School Launceston) was elected as State President, Linda Smith (Stella Maris Catholic School Burnie) was elected as State Secretary and Martin Laverack (St. Patrick’s College, Launceston) State Treasurer. Other positions of Vice Presidents, and Delegates elected at regional meetings include Southern Region Vice President Gerard Mitchell (St Virgil’s College) and Delegate Anne Morrison (St Mary’s College) Northern Region Vice


d. Jo Fitzpatrick produced uniform samples at this time – a blazer with the sample pocket of the crest and also spray jackets. Julie had advised that the cost of the blazer would be the same as the stitching on the pocket was factored into the overall cost of the blazer. Parents were please that they had an option of buying a pocket rather than a whole new blazer. Jo thanked Julie Eaton for her hard work in obtaining information and samples during the year.

It was advised that house tops would be available from January 2011 and would be optional only for Grade 9 and 10 students. Students would therefore be required to have a sport top and also a house coloured top which would be worn on swimming, cross country and athletics carnival days but could also be worn on sport days. Parents asked at this time that when students were required to wear a particular top (eg if on an excursion) that they be called College and House Sport Uniform tops – just something to let parents know which top is which.

Jo supplied the two samples of spray jackets Craig has asked that we get a couple of mannequins to place the jackets on in the front office (also at Lenah Valley) to get parents opinion. It was also advised that because the stitch count in the logo is huge (18,000) and takes 39 minutes to put on anything we would be best advised to screen print on other uniform items (other than the blazer with stitching included in the costing) which would keep the costs down.

6. General business

a. Craig mentioned that the College would be moving towards a vertical pastoral care approach with Years 7, 8, 9 and 10 together in house groups. These groups would be of about 20-24 students with a house head rather than year level coordinator. With this in mind students would have a tutor teacher all the way through secondary school. House spirit would be built up. Frances said this approach was a great idea with the bonding between students across Year 7-10.

b. Frances Harris asked about the plans outside the Grade 5 building – Craig said that building works would in fact be commencing outside the Grade 3 and 4 building with operable walls opening into
the new space. Plans of this development will be available for viewing at the next P and F meeting. (110 square metres of space)
The new library will have more flexibility with an assembly space and wet activity areas.
As New Town will be going to 3 days of Kinder the Uniform Shop will be relocated to Tenison House and Outdoor Ed will also be relocated. There are plans to have 2 Kindergartens of the same size with a cross over space. There are 8 building projects in the pipeline with New Town gaining Science Rooms, upgrade of Dominic Perrin Building, Intensive English Language Centre, Trade Training Rooms, X1 redeveloped and external access for toilets.
Lenah Valley would be gaining a new library, Learning Support rooms and also upgraded classrooms. Christine Russell asked about the canteen at Lenah Valley and was advised yes it would be upgraded. The funds for all the building work was received through the B.E.R (National Pride Project), Capital funding (Federal Govt), also some from the Federal Government Trade Training Program and Capital funding for English as another Language student. The next couple of years would be challenging with 8 building projects on the go and major improvements in all facilities with the college being barely recognisable!! Plans for the improvements will be going onto the website.

c. The 40km signs are working well however Jane Capp would keep an eye on them and let Craig know if they were not working. The school sign is not properly signed in Clare St and Jane will follow this up.

d. Reports went out last week with parent teacher interviews being held on Wednesday 4th August.

e. The Strategic Plan still requires about 6 or 7 more hours of work. This involves:
   - Faith formation/mission
   - Educational planning
   - Capital Planning
   - College Community development
Goals will be set in all areas with timelines. This document will be sent to parents then published as a school document.

f. The Canberra Trip was mentioned and Craig advised that Sydney was dropped from the trip as it held no educational value. There is government rebate of $150 per students however the overall cost to get relief teachers, support families who can’t afford this ends up costing between $15,000 and $20,000. Sarah Male felt it would be a shame to drop the trip altogether as this has become ‘a right of passage’. Frances agreed and said that students benefitted from this trip and wondered if there was some way of working in a budget from Grade 7?
7. Reports

**SHC Parents Auxiliary Lenah Valley**
Christine represented her report and advised that digital cameras for all classes had been purchased along with payment for new lighting in the hall to enable wet day sports activities to be conducted safely. The Parents Auxiliary has enjoyed some very happy and successful events in term one with the Karaoke dance Party and the Mother Day High Tea both well attended and very much enjoyed. The canteen is running on Friday at lunch time for healthy snacks and have been working closely with Tas Canteen Association to ensure that foods which fall within the guidelines for healthy eating are offered. Canteen theme days are held once a month and are very popular. The cake stalls are held once a month and have been a valuable fund raising activity.

**SHC Parents Auxiliary New Town**
Frances presented her report and mentioned that they had a quite but successful start to the year running the wine and cheese stall at the fair. This year they are trialling a fresh cake and produce stall and the first one held on Friday 23rd May raised $197. The Mothers Day stall was very successful with $1488 being raised. A big thank you for donations and ended up with 37 raffles prizes and plenty of chocolates to spare! The Parents Auxiliary have purchased bibs for winter sport teams at a cost of $350. Mrs Thuringer from the primary office has asked that the Auxiliary purchase some small underpants and cheap trackie pants for the prep students who have little accidents from time to time. The next meeting will be held on Friday 6th August to set dates for the cake stall and also organise the Father’s Day stall and discuss the primary disco.

**SHC Fundraising Report**
Jo Fitzpatrick thanked Banjos Moonah for their kind donation following the Easter Bun Fundraiser. The Entertainment Books have been selling well however, there still a few outstanding but at this stage we have raised $2600. We are in the process of organising the Quiz Night which is being held on Saturday, 14th August in the SSJ and 7.30pm.

**Treasurer**
Michael Hangan presented a financial statement as at 28/6/10 and advised that there is $33,695.56 in the bank of which $15,000 is earmarked already.

8. Agenda Items
**How can parents make the most of Parent/teacher interviews?**
What questions should we ask? Should we come prepared with work examples?
Making the most of parent teacher interviews is actually turning up whether for good or bad. It is encouraged that the students attend with the parent (Prep to Grade 10). Craig advised that reports time will become more about face-to-face rather than the writing with a review of scales, work habits and homework. More comment from homeroom teacher rather than subject teachers. There is no move to have comparatives with other students on reports.

Update on parent survey
As advised in the minutes earlier the parent survey will be forwarded on completion.

Fundraising – propose a meeting to discuss future approach
Jo Fitzpatrick advised that at the previous 2 fundraising meetings only 2 people had turned up. The executive – Jane Capp, Sarah Male, Michael Hangan and Della Stevens would meet to discuss fundraising for the future of Sacred Heart College. It was advised that this in fact should be a stand alone item for discussion.

9. Next meeting
Monday 11th October 7pm Secondary Library

10. Meeting closed
9:10pm